V.B.S. Purvanchal University, Jaunpur (U.P.) -222003
(A NAAC Accredited University)

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APPLICATION FORM FOR THE TEACHING POSTS
(Corrigendum No: 238/सामा.प्रशा./2019   Date: 09/03/2019

Advt. No : 221/सा.प्रशा./2019   Date: 02/03/2019**)**

LAST DATE FOR RECEIPT OF APPLICATIONS: **05/04/2019 (Friday)** at 5.00 PM
(For direct recruitment to the post of Assistant Professor/Associate Professor/Professor)

Bank Draft Details	Amount (Rs.)	Name of the Bank	Issuing Branch Name
Draft No.:			
Date:			

Tick (√) the Category : **UR** ☐ **SC** ☐ **ST** ☐ **OBC** ☐ **DA** ☐

(Please attach certificate in support)

Post Applied for   : ....

Name of Department   : ....

Specialization (if any)   : ....
                                                              ....

Reference of Post Advertised in   : .... dated ....
Advertisement No   : ....

> Affix a recent passport size colored self attested photograph.
>
> (Don't staple)

1. GENERAL INFORMATION

a.   Name of the Applicant   : ....
     (In block letters)

b.   Father's/Husband's Name : ....

c.   Date of Birth   : ....

d.   Present Postal/   : ....
     Correspondence Address
                                                ....
                                                ....

e.   Permanent Home Address : ....
                                                ....
                                                ....

f.   Applicant's Contact Details :   Telephone No.: ....

                                                    Mobile No.: ....

                                                    E-Mail: ....

g.　(i) Present Post/Designation With
　　　Pay Band +AGP (If applicable)　　:　...

　　(ii) Present Basic Pay　　　　　　:　...

　　(iii) Name of Institution/Organsation　:　...

h.　Gender and Marital Status
　　(i) Male/Female　　　　　　　　:　...

　　(ii) Married/Unmarried　　　　　:　...

　　(iii) If married, give the full name
　　　　of Spouse　　　　　　　　:　...

2.　ACADEMIC QUALIFICATIONS
a.　　Academic Qualifications starting from Matriculation onwards:

Examination Passed	Board/University/ Institute	Year of Passing	Regular/ Private	Subject (s)/ Specialization	Division/ Grade	%age of Marks	Encl. No.
High School (10th)							
Intermediate (12th)							
Graduation							
Post Graduation							
M. Phil.							
Ph.D.							
D.Lit.							
Others (if any)							

.
b.　Have you qualified NET/SLET/SET?　:　...
　　(If yes, please give details)
c.　Ph.D. Topic　　　　　　　　　　:　...

　　Date of Registration of Ph.D. Degree　:　...

　　Date of viva-voce of Ph.D. Degree　:　...

d.　D.Lit. Topic　　　　　　　　　　:　...

e.　Technical Qualification, if any　　:　...

f.　Area of Specialization/Field of Research　:　...

g. Academic distinction (e.g. any prize, medal, honour, award etc.)…………………………….

h. Foreign visits for academic purpose (If any, please give details)……………………………..

i. Have you been punished during your
    studies at College/University
    (if so give details)   :   ....

3.   TEACHING EXPERIENCE

a. Give the **details of employment** (in chronological order)

Designation/ Post Held	Name of Institution	Exact Dates/ Period		Scale of Pay	Nature of duties	Encl. No.
		From	To			

b. **Total Teaching Experience**

(i) Under Graduate   :   ....Years........................... Months

(ii) Post Graduate   :   ....Years........................... Months

c. (i) Break in Service, if any   :   Period   ....
    (Indicate the period giving reasons)   Reasons...

(ii) Have you been punished during your services? If so, give details. …………………..

(iii) Do you have any court cases pending as one of the parties? ....
(If yes, give details)

d. **Research Experience** (Excluding full time Ph.D. or M.Phil. enrolment period)

e. **Administrative Experience**, (if any)   :

Name of the Institution	Designation	Nature of Assignment	Dates/Periods		Length of Experience		Encl. No
			From	To	Years	Months	

f. Details of **Refresher Course/Orientation Course/Summer Institute** Attended (Please enclose evidence)

S. No.	Name of the Course	Organizing Body/ University	Duration	API Score	Encl. No

g. Teaching, Learning and Evaluation Related Activities (Category-I): (Please enclose evidence)

S. No.	Name/Nature of the Activity	Duration	Activity	Conducting Body/ University	API Score	Encl. No.

h. **Membership of Professional Bodies/Societies etc.:** ………………………………..

i. **Period of Extra Ordinary Leave**
without pay (If availed) : …………………………………………..

4. **CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES AND RESEARCH & ACADEMIC CONTRIBUTIONS**
   *Weightage point/API Score shall be given by the applicant for co-curricular, extension, professional development related activities (Category-II) and research and academic contributions (Category-III) as per 4th Amendment, Regulation 2016 of UGC (Minimum qualifications for appointment and other academic staff in Universities and Colleges and measures for maintenance of standards in higher education circulated vide UGC Notification No. F.1-2/2016 (PS/Amendment) dated 4th May 2016 and Notification No. F. 1-2/2016 (PS/Amendment) dated 11th July, 2016 etc.

CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES (Attach supporting documents)

Please mention your contribution on the following:

Category	Nature of Activity	Points/ Score*	For Office Use Only
a.	**Student related co-curricular, extension and field based activities**		
(i)	Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counselling etc.)		
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)		
(iii)	Extension and dissemination activities (public/ popular lectures/talks/seminars etc.)		
b.	**Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities**		
(i)	Administrative responsibility (including as Dean / Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge)		
(ii)	Participation in Board of Studies, Academic and Administrative Committees.		
c.	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, membership of associations, dissemination and general articles and any other contribution)		
	Total Score (a + b + c) (Max: 45)		

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS (Attach supporting documents)

 (A). **Research Papers Published in Refereed Journals/Other Reputed Journals as notified by UGC**
(Please enclose evidence)

S.N.	Title with page/volume Nos.	Journal Name ISSN/ ISBN No.	Refereed/ Reputed Journal/	Impact factor, if any	No. of Coauthors	Main/ corresponding author	API score	Encl. No

B (i) (a) Books Published (Please enclose evidence)

S.N.	Book Title	Type of Authorship	ISSN/ ISBN No.	Publisher (Whether International/ National/ State/Govt. Publisher)	Type of Book (Text/ Reference/ Subject etc)	No. of Coauthors	Main/ corresponding author	API score	Encl. No

B (i)(b) Articles/Chapters Published in Books (Please enclose evidence):

S.N.	Title of Article/ Chapter with Page Nos.	Book Title	ISSN/ ISBN No.	Type of Book (Text/ Reference/ Subject etc)	Publisher (Whether International/ National/ State/ Govt. Publisher)	No. of Coauthors	Main/ corresponding author	API score	Encl. No

(C) (i). Research Projects (Sponsored Projects) (Please enclose evidence):

S.N.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	API Score	Encl. No.

(C) (ii). Research Projects (Consultancy Projects) (Please enclose evidence):

S.N.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	API Score	Encl. No.

(C) (iii). Research Projects (Projects Outcome/Outputs) (Please enclose evidence):

S.N.	Title	Agency	Period	Whether Patent/ Technology transfer/Product/ Process as outcome	Major Policy document prepared for international bodies like WHO/ UNO/ UNESCO/ UNICEF etc. Central/ State Govt./ Local Bodies	API Score	Encl. No.

(D) Research Guidance (Please enclose evidence)**:**

S.N.	Course	Number Enrolled	Thesis Submitted	Degree Awarded	API Score	Encl. No
	M. Phil					
	Ph. D.					
	Others					

E. (i) Fellowships/ Awards:

S.N.	Fellowship/ Award Name	Whether International/ National/ State/ University Level	Name of Academic body/ Association	Year	API Score	Encl. No.

E. (ii) (a) Papers Presented in Conferences/Seminars (Please enclose evidence)

S.N.	Title of the paper	Title of the conference/ Seminar etc.	Organised by	Whether International/ National/State/ University Level	API Score	Encl. No.

E. (ii) (b) Invited Lectures in Conference/ Seminars etc. (Please enclose evidence)

S.N.	Title of the Lecture	Title of the conference/ Seminar etc.	Organised by	Whether International/ National/State/ University Level	API Score	Encl. No.

F. Development of e-learning delivery process material:

S. No.	Nature of Activity	Module details	Year	API Score	Encl. No.

Note: Attach detailed list for CATEGORY-II (co-curricular, extension, professional development related activities) and CATEGORY-III (research and academic contributions) in chronological order with proper enclosure number along with relevant/supporting documents.

IV. SUMMARY OF API SCORE:

Category	Criteria	Total API Score for Assessment Period (Claimed by Applicant)	Total API Score for Assessment Period (Verified)
I	Teaching, Learning and Evaluation related activities		
II	Professional Development, Co-curricular and Extension activities		
	Total (I+II)		
III	Research and Academic Contribution		

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S.N.	Details (Mention Year, Value etc. where relevant)
1.	
2.	

DECLARATION

I ……………………. S/O, W/O, D/O .... hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligibility being detected at any stage, my candidature/appointment may be cancelled by the University. I have never been convicted or penalised for any unlawful activity by any Institution/Court.

Place: **Signature of the applicant**
Date:

Name of the Applicant

ENDORSEMENT BY THE PRESENT EMPLOYER

Forwarded to: - The Registrar, V.B.S. Purvanchal University, Jaunpur-222003 (U.P.)

The applicant ………………....................................S/o, W/o, D/o.. who has submitted this application for the post of .... in the V.B.S. Purvanchal University, Jaunpur has been in employment .... in a Temporary/Permanent capacity with effect from .... in the Pay Scale of Rs........................ Presently He/She is drawing a basic pay of Rs. .... His/Her next increment is due on ....

Further, it is certified that no disciplinary query has ever been held or pending against the said applicant. There is no objection for his/ her application being considered by the V. B. S. Purvanchal University, Jaunpur-222003, and in the event of selection, he / she will be relieved to join the V. B. S. Purvanchal University, Jaunpur-222003 as per rules.

Date:

Signature: ....
Name: …………………
Seal of Head of the Institution

List of Enclosures: (Please attach attested copies of certificates, sanction orders, papers etc. wherever necessary)

S.No.	Detail	Encl. No	No. of sheets per enclosure
1.			
2.			
3.			
4.			

Total number of sheets enclosed **………** (please give sequential number to **each sheet and signature with date**).

(Signature of the Applicant)

Full Name: ………………………..

SUMMARY SHEET

1. Post applied for		2. Department	
3. Name (in Capital Letters)		**4. Male/ Female/Transgender**	**5. Married/ Unmarried**
6. Date of birth (DD/MM/YYYY)	**7. Place of birth**	**8. Category: GEN/OBC/SC/ST/ PH**	

9. Educational Qualification	Name of the course	Name of the Board/University	Month & Year Passed/ Award	Division	% of Marks	CGPA
10th Class. / equivalent						
10+2/Higher Secondary equivalent						
Bachelor's Degree						
Master's degree						
M.Phil./ equivalent						
Ph.D./D. Phil.						
NET/SLET/SET for lectureship						

10. Chronological List of Earlier Positions/Appointments

Designation & Scale of pay	Name & Address of Employer	From date	To date	No. of years/ months	Nature of Work/Duty

11. Teaching Experience	No. of years	No. of months	12. Publications	Published [ISBN/ ISSN] (Nos.)
i) Under-graduate level			Books	
ii) Post-graduate level			Research Publications	
Post-doctoral Teaching/ Research			Other Publications	

13. Invited Lectures/ Paper presentation in Seminars/ Conferences			14. Research Guidance	M. Phil./ Equivalent (No.)	Ph.D./D. Phil. (No.)
National (No.)	International (No.)	Total (No.)	Completed		
			Under Supervision		

15. Fellowship/ Awards			16. Research Projects		
National (No.)	International (No.)	Total (No.)	Sponsored	Consultancy	Patent etc

17. Present Designation	Name of University/ Institutions	Basic Pay (Rs.)	Pay Scale (Rs.)	Gross / Total Salary P.M. (Rs.)	Increment date (Date/ month)

18. Development of e-learning delivery process/material	No. of Modules	Any other Information

19. API Score (Category-II)	IIA	IIB	IIC			

20. API Score (Category-III)	IIIA	IIIB	IIIC	IIID	IIIE	IIIF

21. Total API (Cat II+III)

(Signature of the Applicant)

API Performa for Professor, Associate Professor & Assistant Professor

ACADEMIC PEFORMANCE INDICATORS (API) FOR
CAREER ADVANCEMENT SCEME (CAS) AND DIRECT RECRUITMENT

CATEGORY– I: TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES

Based on the teacher's self-assessment, API scores are proposed for **(a)** teaching related activities; domain knowledge; **(b)** participation in examination and evaluation; **(c)** contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation/selection committee. Universities may detail the activities, in case institutional specificities required, adjust the weightages without changing the minimum total API scores required under this category.

Category I	Nature of Activity	Assistant Professor		Associate Professor		Professor		API Score claimed by applicant
		Max. Score	Actual Score	Max. Score	Actual Score	Max. Score	Actual Score	
	a. Direct teaching	70	Actual hours spent per academic year ÷ 7.5	**60**	Actual hours spent per academic year ÷ 7.75	60	Actual hours spent per academic year ÷ 7.75	
	b. Examination duties (question paper setting, invigilation, evaluation of answer script) as per allotment	20	Actual hours spent per academic year ÷ 10	**20**	Actual hours spent per academic year ÷ 10	10	Actual hours spent per academic year ÷ 10	
	c. Innovative teaching – learning methodologies, updating of subject contents/courses, mentoring etc.	10	Actual hours spent per academic year ÷ 10	**15**	Actual hours spent per academic year ÷ 10	20	Actual hours spent per academic year ÷ 10	

 # Supporting documents, wherever be attached.

Note:

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals/Project Supervision/Field Work.

2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.

3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently able, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, cocurricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Category II	Nature of Activity	Maximum API Score	Actual Score	API Score claimed by applicant
a	**Student related co-curricular, extension and field based activities.** (i) (Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10	
b	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/ Principal/ Chairperson / Convener / Teacher-incharge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year ÷ 10	
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10	

Supporting documents, wherever be attached.

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of

Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category III	Activity	Faculty of Sciences/ Engineering/Agriculture/ Medical/ Veterinary Sciences	Faculties of Languages Humanities /Arts/ Social Sciences/ Library/ Physical education/ Management	Maximum Score for University / College teacher *	API Score claimed by applicant
III A	Research Papers published in :	Refereed journals as notified by UGC	Refereed journals as notified by UGC#	25 per publication	
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC#	10 per publication	
III B	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter	
III C	RESEARCH PROJECTS				
III C (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project	
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project	
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project	
III C (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively	
III C (iii)	Projects Outcome / Outputs	Patent / Technology transfer /Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UN CEF etc. Central / State	30 for each International /20 for each national level output or patent. Major policy document of International bodies - 30 Central Government – 20,	

			Govt./Local Bodies	State Govt.-10 Local bodies – 5	
III C (iv)	Project outcome /Outputs	Patent/Technology transfer/Product/Process	Major Policy document of Govt. Bodies at Central and State lavel	30/each national level output or patent/50/each for International level	
III D	**RESEARCH GUIDANCE**				
III D (i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate	
III D (ii)	Ph.D	Degree awarded/ Thesis submitted	Degree awarded/ Thesis submitted	15/10 per candidate	
III E	**Fellowship, Awards and Invited Lectures delivered in conferences / seminars**				
III E (i)	Fellowships/ Awards	International Award/ Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15per Fellowship	
		National Award/ Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship	
		State/University level Award from academic bodies	State/University level Award from academic bodies	5 Per Award	
III E (ii)	Invited lectures/ Papers	International	International	7 per lecture / 5 per paper Presented	
		a) National level	a) National level	5 per lecture / 3 per paper Presented	
		b) State/University level	State/University level	3 per lecture / 2 per paper Presented	
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period				
III F	Development of e-learning delivery process/material			10 per module	

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suomoto; recommend journals for inclusion in the "List of Journals". The clause 6.0.5 (i) will be strictly followed by the University

EDUCATIONAL QUALIFICATIONS
will be as per UGC/AICTE norms and VBS Purvanchal University statute